

Flow of Agency Panel :

Step 1: When user send the request to the agency to fill the form , the agency will notified about the request in “ Property Request” Section :

When agency clicks on it , following details will be displayed in table form :

- Sr No
- Name
- Email Id
- Phone no
- Property Type
- Status : Pending
- Bid Amount
- View More
- Action : (Accept /Reject)

Case 1 : If Agency Approves the Request then the listing will move to “Inquiry” Module .

Case 2: If Agency Reject the Request then the status will changed to “Rejected” and listing move to “Inquiry” Module

Note :

View More : When user clicks on view more , the following details will be displayed :

- User Profile Details
- Address
- Social Media Links if uploaded in profile section
- Property Details or document uploaded
- Accept and Reject Button

Step 2: In “Inquiry” Module there are 2 tabs :

1st tab : Accepted Inquiry

2nd Tab : Rejected Inquiry

Screen 1: Accepted Inquiry

Case 1: When status is Accepted :

Here the agency will view the following details :

- Sr No
- Name
- Email Id
- Phone no
- Property Type
- Status : Accepted
- Bid Amount
- View More
- Action : Chat Icon

Case 2: When Status is “Contract Sign Request”

Here the agency will view the following details :

- Sr No
- Name
- Email Id
- Phone no
- Property Type

- Status : Contract Sign Request
- Bid Amount
- View More
- Action : Chat Icon / View Contract

Note : When user clicks to “View Contract” , then they will view the contract which the user have already signed and in the contract final bid amount is mentioned . Agency have to do the “E signature” , once they done it then they will submit the contract .

Case 3: When Status is “Signed Contract”

Here the agency will view the following details :

- Sr No
- Name
- Email Id
- Phone no
- Property Type
- Status : Signed Contract
- Bid Amount
- View More
- Action : Chat Icon/ View Signed Contract / Fill Form

Case 4: When Status is “Property Form In Progress”

Here the agency will view the following details :

- Sr No
- Name
- Email Id
- Phone no
- Property Type
- Status : In Progress
- Bid Amount
- View More
- Action : Chat Icon/ View Signed Contract / Resume to add form details

Case 5: When Status is “Property Form Submit”

Here the agency will view the following details :

- Sr No
- Name
- Email Id
- Phone no
- Property Type
- Status : Submitted
- Bid Amount
- View More
- Action : Chat Icon/ View Signed Contract / View Submitted Form /Edit Details / Text Field(Last submitted Date: 19th Jan2024)

Case 6: When Status is “User Approval ”

Here the agency will view the following details :

- Sr No
- Name
- Email Id

- Phone no
- Property Type
- Status : User Approved
- Bid Amount
- View More
- Action : Chat Icon/ View Signed Contract / View Approved Form / Text Field(Last submitted Date: 19th Jan2024)

Case 7.1: When Status is “Admin Approved”

Here the agency will view the following details :

- Sr No
- Name
- Email Id
- Phone no
- Property Type
- Status : Published
- Bid Amount
- View More
- Action : Chat Icon/ View Signed Contract / View Published Form / Property User View

Case 7.2: When Status is “Admin Rejected”

Here the agency will view the following details :

- Sr No
- Name
- Email Id
- Phone no
- Property Type
- Status : Rejected
- Bid Amount
- View More
- Action : Chat Icon/ View Signed Contract / View Submitted Form /Edit Form / Rejected Reason

Note : When agency edit the form and modify the form according to the admin reasons , then again submit the form to the user .

The status chnage to “Submitted”

Screen 2: Rejected Inquiry

Here the agency will view the following details :

- Sr No
- Name
- Email Id
- Phone no
- Property Type
- Status : Rejected
- Bid Amount
- View More